

ARDC PRIVACY POLICY

Date Last Revised: August 6, 2021

This privacy policy (this “**Policy**”) describes the types of information we may collect from you or that you may provide when you visit the website www.iardc.org (our “**Website**”). This Policy also describes our practices for collecting, using, maintaining, protecting, and disclosing that information.

This Policy applies to information we collect:

- On this Website; or
- Through electronic messages or forms which originate from this Website.

This Policy does not apply to information collected in the following ways:

- By the ARDC through any means other than this Website; or
- By any third party, including through any application or content that may link to or be accessible from this Website.

Please read this Policy carefully to understand our practices regarding your information and how we will treat it. If you have questions or concerns about our privacy practices, please contact us using the contact information provided at the end of this policy.

The date this Policy was last revised is identified at the top of this page. If we make a change to this Policy that we, in good faith, determine is not material, or if we intend to only apply the change prospectively, we will post a prominent notice on this Website indicating that the Policy has been updated. We will not make changes to this Policy that we, in good faith, determine are both material and retroactive unless such changes are in accordance with the Illinois Supreme Court Rules that apply to the ARDC (including Illinois Supreme Court Rule 766) as they may be amended from time to time.

Information We Collect

We collect information about you when you enter that information into the Website (including electronic messages or forms which originate from this Website). For example, we collect information you provide through the Lawyer Registration portal or the online learning portal.

We also collect information and track certain behaviors using “**cookies**”. A cookie is a file that is saved by your web browser and allows a website to save information to (and retrieve information from) that cookie file. The following is a summary of the cookies we use directly on this Website:

- A Website visitor’s language preference is stored in a cookie called “lang”.

- Our search forms use a "__RequestVerificationToken" cookie, which makes it harder to forge direct search requests.

Use of Google Analytics

We use Google Analytics to track demographic information about visitors to our Website. This is done through cookies named "_utma" and "_utmz". To learn more about the information we collect using this technology, please see "*Information for Visitors of Sites and Apps Using Google Analytics*" in the following website:

<https://support.google.com/analytics/answer/6004245#zippy=%2Cgoogle-analytics-cookies-and-identifiers>

Use of Blue Sky eLearn

Our online learning portal is provided by Blue Sky eLearn. Information which the ARDC collects from your use of the online learning portal is subject to this Policy. Information which the ARDC receives from Blue Sky eLearn about your use of the online learning portal is also subject to this Policy.

However, Blue Sky eLearn may directly collect information from or about you when you use the online learning portal. The ARDC is not responsible for information which Blue Sky eLearn collects from you directly (see the section below titled "Policies of Other Sites").

Blue Sky eLearn maintains a privacy policy which is located here:

<https://www.blueskyelearn.com/privacy>

Blue Sky eLearn also uses cookies to track and monitor certain information about your use of the online learning portal. You may view the Blue Sky eLearn Cookie Policy here:

<https://www.blueskyelearn.com/cookies>

Use and Disclosure of Information

We store, use, and disclose information that you provide through the Website in accordance with Illinois Supreme Court Rule 766. We do not sell your information. We do not use or disclose your information other than as provided for and permitted by the Illinois Supreme Court Rules which are applicable to the ARDC.

Security

We will maintain reasonable safeguards designed to promote the security, integrity and privacy of the information we collect from you or about you. We expect you to interact with the Website using devices and software which have implemented all security updates

and patches provided by the applicable vendors. We also expect you to access the Website using internet connections which are reasonably private and secure.

Policies of Other Sites

The Website may contain links to third-party sites not owned or controlled by the ARDC. The ARDC is not responsible for the privacy policies of any third-party site which you may access through a third-party link. Further, these third-party sites may have privacy practices that differ from those of the ARDC. You should read the privacy policies of each site you visit to determine what information that site may be collecting about you and how they intend to use such information.

Data Retention

We will only retain information about you for as long as reasonably necessary to fulfil the purposes for which it was collected, including for the purposes of satisfying any legal, regulatory, tax, accounting or reporting requirements. To determine the appropriate retention period for personally identifiable information, we consider the amount, nature and sensitivity of the personally identifiable information, the potential risk of harm from unauthorized use or disclosure of your personally identifiable information, the purposes for which we process your personally identifiable information (and whether we can achieve those purposes through other means), and the applicable legal, regulatory, tax, accounting or other requirements.

Questions

If you have any questions about this Policy, or the ARDC's uses or disclosures of your personally identifiable information, you may contact us at:

Attorney Registration and Disciplinary Commission
100 E. Randolph Dr., Suite 1500
Chicago, Illinois 60601
Phone: (312) 565-2600
Email: information@iardc.org